

TRANSLATIONS

TRAINING COURSES

EDITING



Training courses

Flawless Dutch

/ Sanne / Eric / Daphne / Anouk / Marijke / Marja makes your words work.

TAALCENTRUM - VU

Make your words work.

Training courses

Flawless Dutch

In need of a refresher for spelling and grammar rules? This workshop will help you dot your i's and cross your t's in Dutch. After taking this fun and instructive refresher course, you'll be fully up-to-speed on the main spelling rules, and you'll know how to apply them effectively.

What will you learn?

Your letters, emails and reports will be blissfully free of pesky spelling errors and grammatical blunders.

You will practice recognizing and dealing with the pitfalls presented by the Dutch language:

- Those pesky verbs conjugations: d's and t's: betaald or betaalt, word je or wordt je?
- Spaces in compound nouns: management assistant or managementassistant?
- The n interfix: krantebericht or krantenbericht, gedachtengang or gedachtegang
- Hyphens: arbo-dienst or arbodienst, sms-en or sms'en?
- English verbs: geappt or geappd, geleast or geleasd, hij deletete, hij deletede, hij delette?
- Capital and lowercase letters: Hoge Raad or hoge raad, minister or Minister?
- Abbreviations: is it btw or BTW, adsl of ADSL?
- Stumbling blocks: hen or hun, de reizigers wordt/worden verzocht, het bedrijf en haar/zijn medewerkers?
- Dotting the i's and crossing the t's: commas, quotation marks, other punctuation.

Who is it for?

For anyone who writes letters, emails or reports in Dutch and sometimes faces uncertainty with regard to spelling, grammar and syntax. Employees from ROC Horizon College, SNS REAAL and many others have all benefited from this practical and fun workshop.

Dates & location

The workshop can be taken in-company or as individual lessons for one or two people. The dates and location will be decided in consultation with you.

Fees

The exact cost for a private or in-company workshop will depend on your specific needs and the size of the group. Would you like to know more? Call us on 020 - 598 64 20. We will be happy to make an appointment with you for a free consultation without any obligation.

We organize workshops for Rochdale / Delta Loyd / OOM Insurance / Stadgenoot / Staples / University Leiden / VUmc / Shell / De Alliantie